

RAIL STOP

R E S T A U R A N T & B A R

EVENT PROPOSAL

96 Guest Street Brighton, MA

- There is no rental fee to reserve Brighton Hall or Private Dining Area, however, an Event Food & Beverage Minimum applies.* Event Food & Beverage Minimums are determined based on group size, day of week, season and time duration.
- Event Food & Beverage Minimums are no less than \$1500 for any event.
- Events are booked in 3-4 hour time durations.
- If Event Food & Beverage Minimum is not met, client will be charged for the balance.
- Event Bartender is an additional \$150 charge.
- \$300 Credit Card Deposit must be made at contract signing. Deposit is non-refundable. Deposit will go toward final event balance.
- Food must be pre-ordered prior to event.
- Payment is due 48 hours prior to event. Client is to be charged for Event Final Head Count & Food Order, for agreed upon Final Head Count.

Account: Post As Address:	Event Date
	Contact: Phone: Fax: Email: On-Site: BEO #:
Deposit:	Event Manager:
Method of Payment: AR#:	

Date	Time	Room	Set	GTD	Rental
				40	

FOOD AND BEVERAGE REQUIREMENTS

Time	Qty		Unit	Total

ESTIMATED CHARGES				
Food	\$	Room Rental		
Beverage	\$	Bartender Fee		
Audio/Visual		18% Service Fee	\$	7 % Tax \$
				Subtotal \$
				Total Due: \$

 Rail Stop Restaurant & Bar
 Date

Date

 Client Signature

EVENT TIMELINE AND DETAILS: